

## FACILITIES MEETING MINUTES <sup>i</sup>

New Bedford Public Schools  
Paul Rodrigues Administration Building  
455 County Street, Room 118  
New Bedford, MA 02740

Facilities Subcommittee Meeting  
November 4, 2019  
5:30pm – 6:00pm

Present: Mr. Bruce Oliveira, Mr. Joshua Amaral, Mr. John Oliveira  
Also in attendance: Mr. Andrew O'Leary, Mr. Al Oliveira

The meeting commenced at 5:30 pm.

Facilities Subcommittee Meetings were not reviewed.

Mr. O'Leary presented and discussed the Facilities Rental Revolving Account, Rental and Field Rates, AHERA Requirement Guidelines, and increasing fees and establishing minimum rentals, including those for non-profit groups. Mr. Al Oliveira will present new fees in December 2019.

Mr. Al Oliveira discussed AHERA compliance; AHERA was received and placed on file. Mr. Al Oliveira also discussed the hire of a new Facilities Coordinator.

The Committee discussed the Parker Street Capital Needs projects including: CAD Drawing, Fencing, Softball, Field Hockey Field, Burner Replacement/Oil Tank Conversion, and Scoreboard Conduit in the future. Mr. O'Leary also presented and discussed the Signature Signs Field Update including: NBHS Soccer Field, Pacheco Baseball Field, and Campbell School Playground. Also discussed was the position for the Auditorium Event Coordinator posted on August 27, 2019.

Mr. O'Leary presented and discussed the American Legion and Dutch Maranhas Payment Statuses and outstanding dues. The Committee requested a follow-up to request the American Legion to pay their \$500 balance. Voted on a motion by Mr. John Oliveira to approve and seconded by Mr. John Amaral.

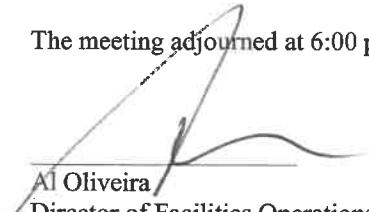
Mr. O'Leary presented and discussed correspondence from the Greater New Bedford Regional Vocational Technical High School relative to use of the Normandin Middle School field, and the YWCA relative to use of Campbell Elementary School. Mr. O'Leary presented and discussed the email from Care-One at New Bedford relative to their request to use the gymnasium at Campbell Elementary School as a temporary evacuation site in the event of an emergency.

Mr. Al Oliveira presented and discussed his Surplus Report letter dated November 4, 2019 requesting approval to donate several hundred boxes of T8 ALTO lightbulbs which are no longer usable. Voted on a motion by Mr. Bruce Oliveira to approve and seconded by Mr. Amaral.

Mr. John Oliveira requested a tour of the New Bedford High School Auditorium and Locker Room projects. Mr. O'Leary will facilitate with Rachel Bento-Cunha.

Voted unanimously on a motion by Mr. John Oliveira and seconded by Mr. Amaral to adjourn.

The meeting adjourned at 6:00 pm.



Al Oliveira  
Director of Facilities Operations